



F-1 REDUCED COURSE LOAD

F-1 international students are required to maintain full-time enrollment during fall and winter semesters. If summer is a student's first or final semester, they must also be full-time during summer session. **The Student and Exchange Visitor Program (SEVP) allows F-1 students who are unable to enroll full-time to apply for a Reduced Course Load (RCL).**

THIS SECTION TO BE COMPLETED BY OCC COUNSELOR

Counselors are signing this form ONLY to confirm that they have met with the F-1 student and discussed academic implications for being less than full-time. Counselors are not approving the RCL form, but simply confirming the student was advised accordingly for their specific academic program needs in the following semesters. ISS is responsible for adjudicating immigration related forms and requests.

Student Name:

Date of Degree Completion:

OCC Counselor Name:

OCC Counselor Email:

Signature:

Date:

THIS SECTION TO BE COMPLETED BY STUDENT

OCC ID Number:

Student Phone Number:

Semester of RCL Request: **Fall** **Winter** **Summer** **Year:**

Total enrolled credits if RCL is approved:

ACADEMIC REDUCED COURSE LOAD – 1ST SEMESTER STUDENTS ONLY

- Initial difficulty with reading requirements
- Initial difficulty with English language
- Unfamiliar with American teaching methods
- Improper course placement

Note:

Student must enroll in a minimum of 6 credits with not more than 1 online course. ESL students are not eligible for any online courses.

FINAL SEMESTER REDUCED COURSE LOAD – GRADUATING STUDENTS ONLY

- Final Semester of study. Student enrolls in credits required to graduate with not more than 1 online course.

Note:

The I-20 will be shortened to reflect the completion date of your academic program as listed above by your OCC Counselor.

SIGNATURE

DATE